



Mayor and City Council of Cumberland

Mayor Raymond M. Morriss
Councilman Richard J. "Rock" Cioni
Councilman Eugene T. Frazier
Councilman James L. Furstenberg
Councilwoman Laurie P. Marchini

City Administrator Jeffrey F. Silka
City Solicitor Michael Scott Cohen
City Clerk Allison K. Layton

AGENDA

M&CC Regular Public Meeting
57 N. Liberty St. Cumberland MD

DATE: December 19, 2023

OPEN SESSION – 6:15 PM

Pledge of Allegiance

Roll Call

Statement of Closed Meeting

Presentations

1. Presentation of Employee Retirement Awards
- [2.](#) Recognition of the Allegany High School Boy's Soccer Team for their record setting season and first trip to the State Championship Game
3. Presentation of the Historic Preservation Commission's Historic Preservation Plan by the Lakota Group

Director's Reports

(A) Administrative Services

- [1.](#) Administrative Services Monthly Report for November 2023

(B) Public Works

- [1.](#) Maintenance Division Monthly Report for November 2023

(C) Fire

- [1.](#) Fire Department Activity Monthly Report for November 2023

(D) Police

- [1.](#) Police Department Monthly Report for November 2023

(E) Utilities - Flood, Water, Sewer

- [1.](#) Utilities Division Flood/Water/Sewer Monthly Reports for November 2023

Approval of Minutes

- [1.](#) Approval of the Closed, Work, and Regular Session Minutes of December 5, 2023, and the Closed Session Minutes of December 12, 2023

Public Comments – FOR AGENDA ITEMS ONLY

All public comments are limited to 5 minutes per person

New Business

(A) Orders (Consent Agenda)

- [1.](#) Order 27,376 - authorizing the Acting Chief of Police to accept a FY23 Edward Byrne Memorial Justice Assistance Grant award in the amount of \$14,138 to purchase forensic equipment to be utilized by the Cumberland Police Department and the Allegany County Sheriff's Office
- [2.](#) Order 27,377 - authorizing appointments to the Downtown Development Commission, Parks and Recreation Board, Planning and Zoning Commission, Zoning Board of Appeals and the Evitts Creek Steering Committee
- [3.](#) Order 27,378 - authorizing a City contribution of \$15,000 toward the Cumberland Economic Development Commission's Downtown Comprehensive Investment Program - Phase 3
- [4.](#) Order 27,379 - authorizing the renewal of the contract with Farrell Forestry LLC to provide professional consulting forestry services with an amended scope of work for the Evitts Creek Watershed (City Project 2022-41-SRVC) for a one year term beginning February 2, 2024 in the amount not-to-exceed \$30,000
- [5.](#) Order 27,380 - approving a Special Taxing District (STD) property tax exemption of \$1,042.76 for 55 Baltimore Street, owned by David Romero for the 2023-2024 tax year
- [6.](#) Order 27,381 - authorizing the sole source purchase from L/B Water Service, Inc. for the purchase of Sensus RNI and Sensus Analytics Software for a five year term from November 13, 2023 through November 12, 2028 in the amount not to exceed \$174,989.21
- [7.](#) Order 27,382 - approving the proposal from SADA Systems, Inc., to provide a Google Workspace Enterprise Plus Account for the City's use of Google mail and Google applications for a term of three (3) years, effective December 6, 2023 through December 6, 2026 in the amount not-to-exceed \$97,925.75

Public Comments

All public comments are limited to 5 minutes per person

Adjournment

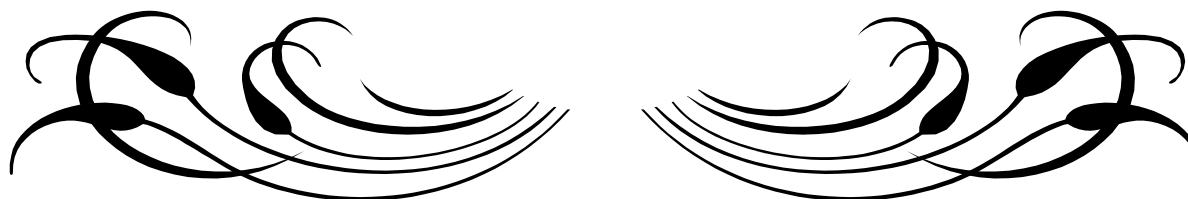
File Attachments for Item:

2. Recognition of the Allegany High School Boy's Soccer Team for their record setting season and first trip to the State Championship Game

City of Cumberland

~ MARYLAND ~

CERTIFICATE OF RECOGNITION



The Mayor and City Council of the City of Cumberland

do hereby award this Certificate to

ALLEGANY HIGH SCHOOL BOYS' SOCCER TEAM

*...coached by Blake Geatz, in recognition of their undefeated regular season, and for
participating in their first State Championship game in school history.*

Now, therefore, I have issued and signed this Certificate of Recognition in honor of this commendable achievement.

**GIVEN UNDER OUR HANDS AND SEALS THIS 19TH DAY OF DECEMBER, IN THE YEAR TWO THOUSAND AND TWENTY-THREE,
WITH THE CORPORATE SEAL OF THE CITY OF CUMBERLAND HERETO ATTACHED.**

RAYMOND M. MORRISS

Mayor

File Attachments for Item:

. Administrative Services Monthly Report for November 2023

Administrative Services Monthly Report for November 2023

December 19, 2023

Honorable Mayor and City Council
City Hall
Cumberland, Maryland 21502

Dear Mayor and City Council Members:

The following report is submitted by the Department of Administrative Services for the month of November, 2023.

Information Technology Department

November 2023

Johnna Byers, Director

Statistics

131 new help desk requests
96 help desk requests resolved

Activities

Major department initiatives in the past month include:

- Assist with police mobile data terminal issues
- Assist with performing billings, etc in new tax software
- Continue to assist police with body cam project
- Assist with Time and Attendance HR Project
- Work with MuniLink on migration from work orders to service orders

Parks and Recreation

November 2023

Ryan Mackey, Director

Annual Tree Lighting Ceremony for the City of Cumberland – Downtown Cumberland Mall – As part of ongoing festivities from November through December, Parks and Recreation provided candy bags to be handing out to children that visited Santa at the Center Street Book Store.

Field Usage:

Football Practice – Youth League team practice at Flynn and Northcraft Fields, with lights, for the league playoffs all-star games and travel teams.

Soccer League games conclude but Practice is still being held at Al Abrams.

*(This concluded field usage of the season, facilities at the sports complex and other ball fields are being winterized for the year by maintenance.)

Seasonal employee at Mason Complex, Mike Nicholson concluded work for the season.

Meetings attended:

November Recreation Advisory Board meeting

Upcoming:

- December Recreation Board meeting 12/4/23
- Fireworks for New Year's Eve
- Planning for 2024 Spring/Summer season and seasonal employees
- Fireworks quotes for the July 4th 2024
- Responding to Letters to Santa.
- After School Program kids come to City hall to meet Santa.

Community Development Report

November 2023

Kevin Thacker, Code Compliance Manager

CODE COMPLIANCE

Noted Activity:

Two Home Rehabilitation Grants have been finalized for \$25,000.00 each:

435 N. Centre St with \$58,456.49 in total improvements

132 Arch St. with 50,726.19 in total improvements

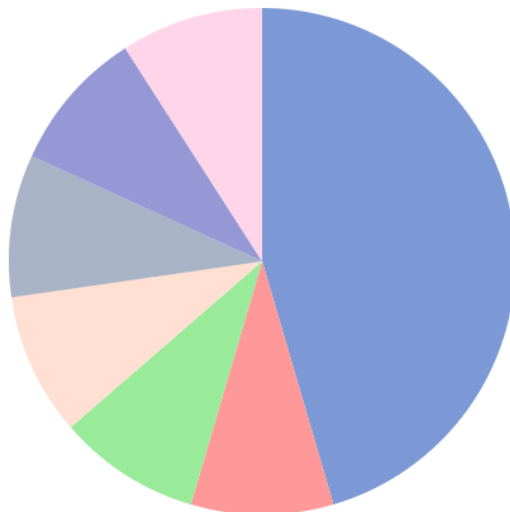
Code Enforcement Activity:

24 new cases received – 9 of those are still open

11 violations were found

15 cases have been resolved

Open Date From: 11/01/2023
Open Date To: 11/30/2023



Violations by Violation Type			
	Dwellings, yards and lots to be kept clean	5	45.5%
	Licensing of rental dwelling units	1	9.1%
	Obstruction of street or sidewalk	1	9.1%
	Registration of agents	1	9.1%
	Removal or trimming of trees, vegetation, etc.	1	9.1%
	Cutting of weeds	1	9.1%
	Dog or cat owners to remove feces	1	9.1%

Permits/Reviews & Rental Licenses:

21 Total Permits/Reviews were issued

32 Rental Inspections were completed

Building

Residential..... 0

Commercial..... 0

Miscellaneous

Residential7

Commercial1

Occupancy

Residential1

Commercial3

Signage

Commercial 1

Electrical

Residential..... 3

Commercial..... 1

Plumbing

Residential0

Commercial0

Utility

Residential0

Commercial1

Demolition

Residential..... 0

Commercial0

Public ROW

..... 2

Rental Licenses

Residential80

Rental Inspections

Passed31

Failed7

Plans, Reviews, Amendments and Appeals

(ZA, RPR, SR, ZMA, ZTA, SRA)

(Zoning Board Appeal) Issued0

Certificates of Appropriateness

Issued.....1

Request for Change/Amendment

Issued.....0

Revenue from 'Issued' Permits/Reviews:

Building Permits..... \$0.00

Miscellaneous Permits..... 108.00

Occupancy Permits 77.00

Sign Permits 31.50

Utility Permits..... 0.00

Plan reviews, Amendments & appeals 0.00

Zoning Classification Détermination (info request)..... 0.00

Municipal Infractions (citations)..... .00

Certificates of appropriateness..... 30.00

Rental Licenses (new & renewals) 7,655.62
 Paid Rental Inspection Requests 0.00
TOTAL \$7,902.12

Demolition Bonds Collected \$0.00

Community Development Programs

November 2023

Lee Borrer, Senior Community Development Specialist

Community Development Block Grant (CDBG) Monthly Activity	Nov 2023 Report	Original Budget	Lifetime Funds Exp	Remaining Balance
Baltimore Street Redesign	2020	\$402,700.00	\$1,710.00	\$400,990.00
AYEPS Youth Center Facil Rehab	2020	\$4,753.75	\$814.59	\$3,939.16
2020 Grant Totals		\$407,453.75	\$2,524.59	\$404,929.16
(May 2 amend) incr. Long Term Prescript	2021	\$2,068.98		\$2,068.98
(May 2 amend) YMCA Trans Shelter 3 fl floor	2021	\$56,642.48		\$56,642.48
2021 Grant Totals		\$58,711.46	\$0.00	\$58,711.46
Balt Street Redesign	2022	\$188,384.50	\$0.00	\$188,384.50
AYEP Youth Center Rehab	2022	\$10,000.00	\$8,426.54	\$1,573.46
Admin	2022	\$101,000.00	\$89,505.12	\$11,494.88
Ind Cost	2022	\$16,000.00	\$11,184.60	\$4,815.40
FH	2022	\$13,000.00	\$10,121.46	\$2,878.54
Gilchrist Security for Transi Housing	2022	\$30,820.00	\$17,379.00	\$13,441.00
2022 Grant Totals	2022	\$359,204.50	\$136,616.72	\$222,587.78
JFV Pavilion Basketball Ct Install	2023	\$44,000.00		\$44,000.00
AYEPS Youth Center Facil Rehab	2023	\$20,000.00		\$20,000.00
Admin	2023	\$117,000.00	\$47.76	\$116,952.24
Ind Cost	2023	\$12,000.00		\$12,000.00
FH	2023	\$11,000.00		\$11,000.00
YMCA Gil Trans Shelter Ext Elect/Safe/Cam	2023	\$124,935.00		\$124,935.00
FAI ALU Roof	2023	\$18,026.00		\$18,026.00
FAI Water Tank Imps	2023	\$60,000.00		\$60,000.00
FAI Gen Installation LEC	2023	\$18,000.00		\$18,000.00
Assoc Char Short Term	2023	\$11,435.00		\$11,435.00
PHA JFV Sidewalk Imps	2023	\$27,126.00		\$27,126.00
FCRC Domestic Violence IPV classes	2023	\$20,500.00		\$20,500.00
Targ City Foot/Bike Patrols	2023	\$4,960.00		\$4,960.00
YMCA Food Trans Shelter	2023	\$8,000.00		\$8,000.00
Constitution Park Trails	2023	\$303,000.00		\$303,000.00
2023 Grant Totals		\$799,982.00		\$799,934.24
			Total All Yrs	\$1,486,162.64

\$1,486,217.68	Total	Reg CDBG
Post Oct draw (11/22/23)		

CARES ACT CDBG Monthly Report		Amount Funded	Expended	Funds Remain
CV Broadband & Technology Accessibility		\$109,155.60	\$102,137.60	\$7,018.00
CV Family Crisis Resource Center COVID hotline/Hepa		\$84,544.00	\$62,513.40	\$22,030.60
CV3 AYEP Youth Center Rehabilitation SEE FUNDS ADDED		\$190,050.73	\$159,010.73	\$31,040.00
CV Constitution Park Improvements/Trails		\$14,153.74	\$0.00	\$14,153.74
CV Constitution Park Improvements/Playground		\$63,300.40	\$0.00	\$63,300.40
TOTAL CDBG CV BALANCE			\$323,661.73	\$137,542.74
	B20MW24001 Award (1st rd)	\$476,251.00		
	B20MW24001 Award (3rd rd)	\$119,910.00		
Updated	Post Oct 2023 CDBG draw 11/22/2023	\$596,161.00		\$137,542.74

The Jane's Place ARPA child abuse grant is underway and experiencing draws at a monthly rate. The completion date is estimated at Dec 31, 2023.

Historic Planning/Preservation

November 2023

Ruth Davis-Rogers, Historic Planner/Preservation Coordinator

In addition to serving the public and answering daily questions and inquiries I did the following:

Historic Preservation Commission Meeting (HPC)

- Prepared COA's for HPC Meeting which was held November 15th.
- Reviewed and administered Certificate of Appropriateness permits.
- Consulted with building owners regarding projects requiring COA permits.

Meetings & Events

- Attended DDC Meeting
- Attended HRDC annual meeting
- Attended National Trust for Historic Preservation conference in Washington D.C.
- Attended various city and dept. meetings
- Assisted AHS Historical Research Methods Class with most current project
- Met with potential property owners
- Met with representatives from MHT
- Attended various ribbon cutting ceremonies

Grants, Tax Credits and Section 106 reviews

Administered/managed funding/grants for:

- Residential Accessibility Improvement Program
- Roof Replacement Program
- Executed Grant Reports
- Conducted Section 106 Reviews (as needed) for various projects.
- Developed potential grant projects for 2024
- Answered questions (as needed) regarding tax incentives from both current and potential building owners.

Other

- Worked on draft to establish City of Cumberland Arts Commission

Comptroller's Office
Financial Activity Report
November 2023
Mark Gandolfi, City Comptroller

Cash Flow:

Attached for your review is a Cash Flow Summary for the month of November 2023.

On November 1, 2023, the City had a cash balance of \$14.8 million (\$12.0 million invested in a value money market program and \$2.8 million participating in a sweep program at First United Bank. Disbursements exceeded receipts by \$2.7 million resulting in a cash balance of \$12.1 million at November 30, 2023 (\$11.1 million invested in a value money market program and \$1.0 million participating in a sweep program at First United Bank).

As of November 30th, the significant tax receivable balances are reflected in the table below.

Taxes receivable (General Fund)						\$ 4,458,370
	Beg Balance	New Billings	Adjustments/ Abatements	Collections	Bad Debt	Ending Balance
FY 2024	\$ 2,796,363	\$ 756,630	\$ (1,400)	188,007	\$ -	\$ 3,363,586
FY 2023	650,029	1,639	(3,433)	24,994	-	623,241
FY 2022	272,020	-	-	10,569	-	261,451
FY 2021	41,748	-	-	318	-	41,430
FY 2020	55,288	-	-	-	-	55,288
FY 2019	24,420	-	-	-	-	24,420
FY 2018	34,600	-	-	-	-	34,600
FY 2017	13,959	-	-	-	-	13,959
FY 2016	11,236	-	-	-	-	11,236
FY 2015	10,844	-	-	-	-	10,844
FY 2014	7,132	-	-	-	-	7,132
FY 2013	2,980	-	-	-	-	2,980
FY 2012	2,538	-	-	-	-	2,538
Prior FY's	5,665	-	-	-	-	5,665
	\$ 2,149,431	\$ 758,269	\$ (4,833)	\$ 223,888	\$ -	\$ 4,458,370

The current year tax receivable balance is comprised of the following:

Real property (non-owner occupied)	\$1,164,131
Personal Property	1,055,861
Real Property (semiannual payments)	1,143,594
Real Property (Half Year)	-
	<u>\$3,363,586</u>

The City's liquidity position continues to be strong as illustrated in the following cash and investments table. Restricted cash and investments are comprised primarily of invested American Rescue Plan Act (ARPA) funds received in advance and bond proceeds restricted to associated capital projects and expenditures.

Cash and Investment Summary		
November 30, 2023		
	Cash	Investments
Beginning Balance	\$ 14,789,023	\$ 29,596,858
Add:		
Cash Receipts	7,389,232	136,433
Investment Transfer	-	-
Less:		
Disbursements	10,086,292	-
Investment Transfer	-	-
Ending Balance	\$ 12,091,963	\$ 29,733,291
Restricted	\$ 2,151,988	\$ 10,350,732

The table below illustrates cash restrictions and restricted investments associated with specific expenditures and/or capital projects.

Restricted Cash				
	11/1/2023	Increase	Utilization	11/30/2023
Police Seizures	\$ 79,590	\$ -	\$ -	\$ 79,590
Bowers Trust	80,982	343	-	81,325
National Opioid Settlement	44,739	-	-	44,739
GOB 21	370,119	1,569	47,115	324,573
ARPA	133,529	566	-	134,095
Capital Projects	1,375,591	5,822	-	1,381,413
Demolition & Fiscal Agent Bonds	106,253	-	-	106,253
	\$ 2,190,803	\$ 8,300	\$ 47,115	\$ 2,151,988
Restricted Investments				
	11/1/2023	Increase	Utilization	11/30/2023
DDC	\$ 4,545	\$ 21	\$ -	\$ 4,566
GOB 21	3,674	17	-	3,691
ARPA	10,295,018	47,457	-	10,342,475
	\$ 10,303,237	\$ 47,495	\$ -	\$ 10,350,732

Increases to GOB21, ARPA, Capital Projects, Bowers Trust and DDC are interest earnings.

Capital Projects are CSX funding for Fayette St. and Cumberland St. bridge replacements.

DDC restricted investment was funded through donations and is restricted for the purpose of maintenance of the Wes Han Fountain.

GOB21 is the FY21 general obligation bond issuance restricted for scheduled capital projects and equipment.

National Opioid Settlement is for opioid intervention in Cumberland.

Capital Projects and Associated Debt:

The tables below illustrate undrawn Maryland CDA bond proceeds and unused general obligation bond proceeds (GOB21) as well as the accumulated debt and grant proceeds for the Decatur Street waterline and the Combined Sewer Overflow (CSO) projects.

Available Bond Proceeds					
	11/1/2023	Increase	Utilization	11/30/2023	
CDA 2019	\$ 29,651	\$ -	\$ -	\$ 29,651	
CDA 2021	3,915,016	-	4,774	3,910,242	
CDA 2023	2,232,570	-	115,126	2,117,444	
GOB 21	373,794	-	45,529	328,265	
	\$ 6,551,030	\$ -	\$ 165,429	\$ 6,385,601	

CSO Projects					
	11/1/2023	Increase	Utilization	11/30/2023	
Evitts Creek Phase 3 Debt	\$ 2,297,851	\$ -	\$ -	\$ 2,297,851	
Evitts Creek Phase 3 Grant	5,418,560	-	-	5,418,560	
Evitts Creek Phase 4 Debt	3,550,900	-	-	3,550,900	
Grit Removal and UV Disinfection	4,445,000	-	-	4,445,000	
78" Pipeline Debt	19,941,232	-	-	19,941,232	
78" Pipeline Grant	46,338,060	-	-	46,338,060	
	\$ 81,991,603	\$ -	\$ -	\$ 81,991,603	

CDA 2021 utilization of \$5K includes \$1K toward the McMullen Street bridge design and \$4K toward hydrant replacements. CDA 2023 utilization of \$115K is for the Wastewater Treatment Plant influent screen. GOB21 utilization of \$46K includes \$47K toward the Baltimore Street bridge; reduced by \$1K interest earned.

Remaining CDA 2019 funds are allocated to Wastewater Treatment Plant influent screen (\$30K). Remaining CDA 2021 funds are primarily allocated to the Baltimore Street Access project (\$1.8M), fuel pump replacement (\$464K), elevator modifications (\$227K), cross connections/hydrants valves (\$352K), 5-ton dump truck (\$160K), and Decatur Street light improvements (\$140K). Remaining GOB21 funds are primarily allocated to the Baltimore Street bridge replacement (204K), police covert vehicle (\$30K) and the Cole Street Valve equipment (\$50K). Remaining CDA 2023 funds consist primarily of an ambulance (\$385K), 5-ton dump truck (\$190K), water filtration building design (\$500K), influent screen construction (\$31K), concrete repairs for flood control (\$65K), upgrade to the anaerobic digester (\$75K) and wastewater plant roof replacements (\$242K).

The following four projects are major upgrades to the combined sewer collection system. Evitts Creek Phase 3 is in the engineering phase with the necessary funding in place. Phase 3 project cost is estimated at \$7.5 million and is funded with \$5.4 million in grants and \$2.3 million in loan with \$1.1 million of the loan amount being forgivable. Phase 3 is on hold pending site access being granted by CSX. Evitts Creek Phase 4 is in the planning phase and has most of the funding in place. Phase 4 project cost is estimated at \$4 million and is funded with \$3.6 million in loan with \$1.5 million of the loan amount being forgivable. A water reclamation facility grit removal and UV disinfection project is in the planning phase with the necessary funding in place. The grit removal and UV disinfection project is projected to begin during FY25 at an estimated cost of \$4.4 million and is funded with \$4.4 million in loan with \$1.5 million of the loan amount being forgivable. The 78" pipeline project is pending Army Corp of Engineers approval and private property easement or acquisition and anticipated to begin construction during FY25 or FY26. The total estimated project cost is \$67 million and is substantially funded with \$46.3 million in grants and \$20.0 million in loan with \$3.0 million of the loan amount being forgivable.

COVID-19:

The City received \$19,595,850 from the American Rescue Plan Act (ARPA). The U.S. Treasury guidance provides greater details on the eligible uses and priority of these funds. These are:

- Support public health expenditures

- Address negative economic impacts caused by the public health emergency
- Replace lost public sector revenue
- Provide premium pay for essential workers
- Invest in water, sewer, and broadband infrastructure

As of November 30, 2023, the City utilized \$9.8 million of the \$19.6 million ARPA award and is on track to fully utilize all funding within the ARPA provided timelines. Projects include parks improvements, YMCA bus replacements, domestic violence, substance abuse and homeless shelter support, assistance to small businesses, and residential property improvements. Projects also include infrastructure such as the South End and Industrial Boulevard water main replacements and City Hall HVAC replacement.

Available Funding (*as of November 30, 2023*):

Purpose	Awarded	Allocation				
		Budgeted	Allocated Interest Earned	Utilized Interest Earned	Utilized ARPA Budget	Remaining
American Rescue Plan Act (ARPA)	\$ 19,595,850					
Premium Pay		\$ 833,952			\$ 833,952	\$ -
Respond to the health emergency						
Community Programs						
Amphitheatre and Pavilion 1&2		\$ 174,350	\$ 1,824	\$ 1,824	\$ 174,350	\$ -
Pool Area		\$ 71,250	\$ 73,228	\$73,228	\$ 71,250	\$ -
Union Rescue Mission		\$ 749,000			\$ 749,000	\$ -
YMCA Bus Replacement		\$ 216,000			\$ 216,000	\$ -
DDC Assistance to Small Businesses		\$ 183,500			\$ 52,750	\$ 130,750
Promoting the Community		\$ 33,563			\$ 32,386	\$ 1,177
Janes Place for Abused Children		\$ 40,778			\$ 37,912	\$ 2,865
Community Development Property Improvement		\$ 264,960			\$ 103,618	\$ 161,342
Affordable Housing Assistance		\$ 410,516			\$ 147,589	\$ 262,927
Skate Park - Mason Rec Complex		\$ -	\$325,000	\$ -	\$ -	\$ 325,000
Constitution Park General Infrastructure		\$ -	\$150,000	\$ -	\$ -	\$ 150,000
Duck Pond Remediation		\$ 16,844	\$ 12,426	\$12,426	\$ 16,844	\$ -
City of Cumberland Signage		\$ -	\$ 69,676	\$ -	\$ -	\$ 69,676
PPE						
General		\$ 29,269			\$ 29,269	\$ -
Facilities and Equipment		\$ 22,216			\$ 22,216	\$ -
Prisoner Processing Improvements		\$ 176,200			\$ 60,389	\$ 115,811
HVAC Improvement at City Hall		\$ 1,300,000			\$ 4,950	\$ 1,295,050
Revenue Loss		\$10,000,000			\$ 7,074,957	\$ 2,925,043
Infrastructure Investments						
South End Water Main Replacement		\$ 4,000,000			\$ 116,326	\$ 3,883,674
Industrial Blvd Water Main		\$ -			\$ -	\$ -
Replace 4" Water Lines with 6" (City-Wide)		\$ 1,073,452			\$ 72,850	\$ 1,000,602
Unallocated		\$ -				\$ -
Unallocated Interest Earned						\$ 35,306
Total:	\$ 19,595,850	\$19,595,850	\$632,153	\$87,478	\$ 9,816,608	\$ 10,359,223

Respectfully submitted,

Jeffrey F. Silka
City Administrator

sln

File Attachments for Item:

. Maintenance Division Monthly Report for November 2023

**MAINTENANCE DIVISION REPORT
NOVEMBER 2023**

Street Maintenance Report

Parks & Recreation Maintenance Report

Fleet Maintenance Report

Central Services Report

**PUBLIC WORKS/MAINTENANCE
STREET BRANCH
MONTHLY REPORT
NOVEMBER 2023**

- Potholes and Citizen Reports
 - 15 Service Requests Completed
 - 18 Streets and 2 Alleys Repaired
- Utility Hole Repairs
 - 10 Water Repairs
 - 4 Sewer Repairs
 - Material Totals:
 - 5 CY Concrete
 - 40 Tons Asphalt
- Tree Removal and Pruning
 - 12 hazard trees were removed.
 - 39 trees were trimmed.
 - 20 loads of brush taken to compost.
 - Tree Complaints and Tree Issues
 - Resolved and/or addressed 43 tree complaints and tree issues.
 - Began trimming and cleaning brush from alleys at various locations.
- Street Cleaning Operations
 - 69 Loads Collected
 - 24 Tons of Debris to Landfill
 - 521 Miles of Streets Swept
- Sign Work
 - 18 Traffic Control Sign Repaired / Installed
 - 7 Street Name Signs Repaired / Installed
 - 5 Handicap Signs Removed / Installed
- Miscellaneous
 - Traffic Set for 2 Events
 - Baltimore Street Underpass Cleaned 4x
 - Leaf Collection:
 - 37 Loads collected In November
 - Maintenance issues slowed progress but we are still on pace with last season
 - Christmas Tree Installed at Canal Place
 - Lights installed in Virginia Ave.

**PUBLIC WORKS/MAINTENANCE
PARKS & RECREATION
MONTHLY REPORT
NOVEMBER 2023**

- Parks & Parklets Mowing
 - Parklets
 - Mowed 2 days
 - Park
 - Mowed 0 days
 - Mason Sports Complex
 - Mowed 4 days

Mowing Operations have Completed for the Season

- Ball Fields

Location	Mowed	Drug	Lined
Flynn			
Northcraft			
Nonneman			
Cavanaugh			
Abrams			
Long			
JC			
Galaxy			
Bowers			

Events Have Concluded for the Season

Miscellaneous

- Flynn Field infield renovated by Dura Edge
- Mason Sport Complex Bathroom Renovation on-going
- Pool Maintenance completed for Season
- All Bathrooms closed and Winterized for the season
- New Park Trash Cans beginning to be assembled

**FLEET MAINTENANCE
MONTHLY REPORT
NOVEMBER 2023**

DEPARTMENT	REPAIRS
Central Services	2
Community Development	0
DDC	0
Engineering	0
Fire	4
Fleet Maintenance	1
Flood	0
MPA	0
P & R Maintenance	7
Police	19
Public Works	0
Sewer	10
Snow Removal	22
Street Maintenance	28
Water Distribution	18
WFP	3
WWTP	2
In House Fleet Maintenance Projects	4
Scheduled Preventative Maintenance	11
Field Service Calls	10
Total Fleet Maintenance Projects	141
Total Repair Orders Submitted	22
Fleet Maintenance Risk Management Claims	0

**CENTRAL SERVICES
MONTHLY REPORT
NOVEMBER 2023**

- **City Hall:** Met with East Hills Engineering about the new HVAC systems. Repaired the toilet in the Tax & Utility Office and IT Department areas. Repaired the door knob and lock on the mayor's office. Called to get a quote to install manual locks on the four entrance doors. Replaced shut off valve on the second-floor public bathroom toilet. Repaired the toilet in the basement, was leaking water when flushed. Replaced the high voltage ignition transformer on the boiler. State elevator testing. Helped decorate City Hall for Christmas. Lowered the flag for the former first lady's passing.
- **Municipal Service Center:** Installed the remotes for the new building garage doors. Installed three new time clocks for the Street, Water, and Sewer Departments, Vehicle Maintenance, and Central Services.
- **Public Safety Building:** Added new and moved existing Ready-Racks in the Fire Departments garage area. Looked at moving the card reader and locks on the evidence room doors on the Police side second floor. Phone line got shut off on the panic alarm system in the police department, installed a new line. Replaced LED drivers in the men's locker room second floor police side. Installed a new Smartboard in the CFD training room.
- **Fire Stations #2:** Maintenance on the garage door. Cleaned the boiler and oiled the circulating pumps. Worked on the boiler controls, zone 2 not heating.
- **Downtown Area & Mall:** Installed the new Christmas tree stand and tie down plates at the train station. Installed the power outlet and overhead cable for the tree lights. Helped set and secure the Christmas tree. Helped put the lights and decorations on the tree. Built the wooden box for around the metal stand of the Christmas tree. Worked the night of the tree lighting event for any power problems. Removed the last of the light poles on Centre Street, which is under construction.

- **Traffic and Street Lights:** Reported 18 street lights for the power company to repair. Replaced a green LED at the intersection of Mechanic St. and Harrison St. Repaired the lighting control cabinet on the Valley St. Bridge, replaced the photocell and installed a steel cage over it to better help protect it.
- **Parks Areas:** Worked on Mason Rec. complex ball field lights to get them all working.
- **Other:** Two employees attended the Defensive Driving Course. State elevator testing at 1 Frederick St. parking garage and Centre City parking garage. Hung the Virginia Ave Christmas lights.
- Load tested generators. November 22, 2023
- Monthly Safety Meeting – November 27, 2023
- PM's on all the pumps and motors at PSB, City Hall and MSC

File Attachments for Item:

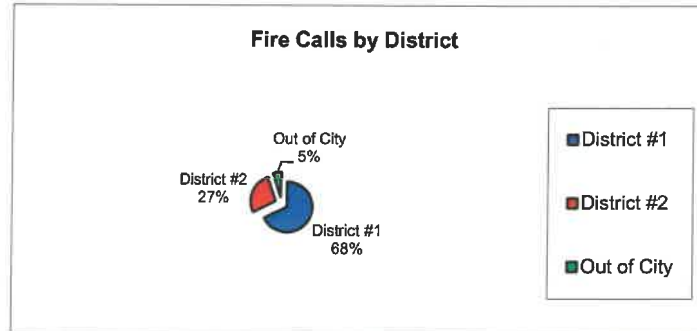
. Fire Department Monthly Report for November 2023

REPORT OF THE FIRE CHIEF FOR THE MONTH OF NOVEMBER, 2023
Prepared for the Honorable Mayor and City Council and City Administrator

Cumberland Fire Department Responded to 118 Fire Alarms:

Responses by District:

District #1	80
District #2	32
Out of City	6
	<u>118</u>



Number of Alarms:

First Alarms Answered 118

Calls Listed Below:

Property Use:

Public Assembly	1
Educational	1
Institutional	4
Manufacturing	1
Residential	83
Stores and Offices	2
Storage	0
Special Properties	26
	<u>118</u>

Type of Situation:

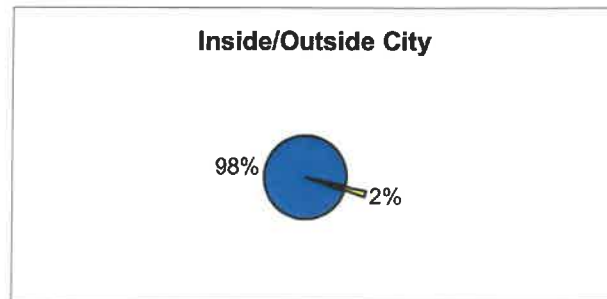
Fire or Explosion	11
Overpressure	2
Rescue Calls	56
Hazardous Conditions	6
Service Calls	7
Good Intent Calls	17
False Calls	19
	<u>118</u>

Total Fire Service Fees for Fire Calls Billed by Medical Claim-Aid in November:	\$2,570.00
Total Fire Service Fees for Fire Calls Billed by MCA Fiscal Year to Date:	\$5,200.00
Fire Service Fees for Fire Calls Paid in November:	\$460.00
Total Fire Service Fees for Fire Calls Paid Fiscal Year to Date:	\$160.00
Total Fire Service Fees Paid in FY2024:	\$1,720.00

Fire Service Fees for Inspections and Permits Billed in November:	\$150.00
Fire Service Fees for Inspections and Permits Paid in November:	\$250.00
Total Fire Service Fees for Inspections and Permits Paid Fiscal Year to Date:	\$700.00

Cumberland Fire Department Responded to 536 Emergency Medical Calls:

In City Calls	523
Out of City Calls	13
Total	<u>536</u>



Total Ambulance Fees Billed by Medical Claim-Aid for November:	\$200,780.50
Ambulance Fees Billed Fiscal Year to Date:	\$733,581.77
Ambulance Fees Paid: Revenue Received in November:	\$144,906.44
FY2024 Ambulance Fees Paid in FY2024:	\$377,737.62
All Ambulance Fees Paid in FY2024: (Includes all ambulance fees, paid in current and previous fiscal years.)	\$573,130.27

Cumberland Fire Department provided 4 Paramedic Assist Calls:

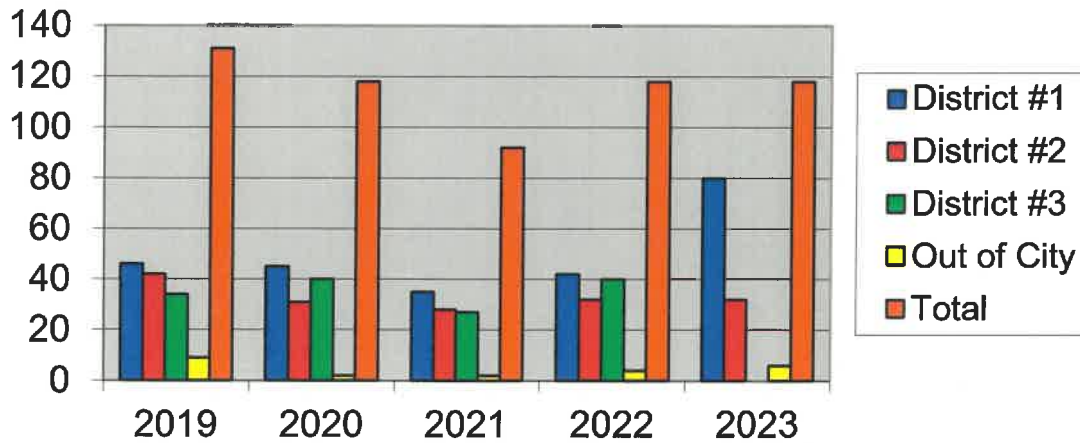
0 Paramedic Assist Calls within Allegany County	
4 Paramedic Assist Calls outside of Allegany County	
	<u>4</u>
Ridgeley, WV VFD	3
Wiley Ford, WV VFD	1
	<u>4</u>

Cumberland Fire Department provided 9 Mutual Aid Calls:

6 Mutual Aid Calls within Allegany County	
3 Mutual Aid Calls outside of Allegany County	
	<u>9</u>
Bowman's Addition VFD	3
Cresaptown VFD	1
Flintstone VFD	1
Company 51 Allegany County ESD	1
	<u>6</u>
Ridgeley, WV VFD	3
	<u>3</u>

Fire Calls for the Month of November for a Five-Year Period:

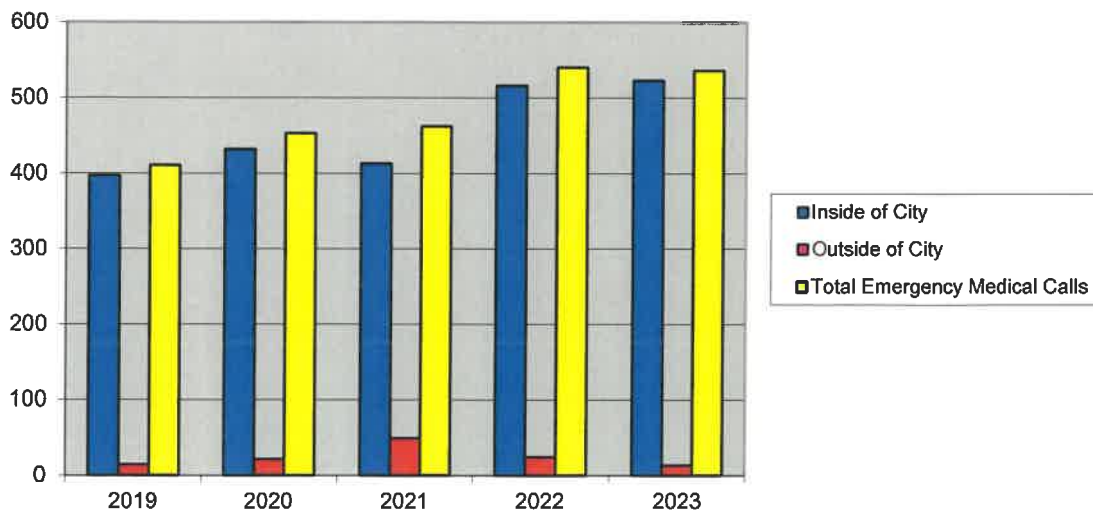
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
District #1	46	45	35	42	80
District #2	42	31	28	32	32
District #3	34	40	27	40	0
Out of City	9	2	2	4	6
Total	131	118	92	118	118



Ambulance Calls for the Month of November for a Five-Year Period:

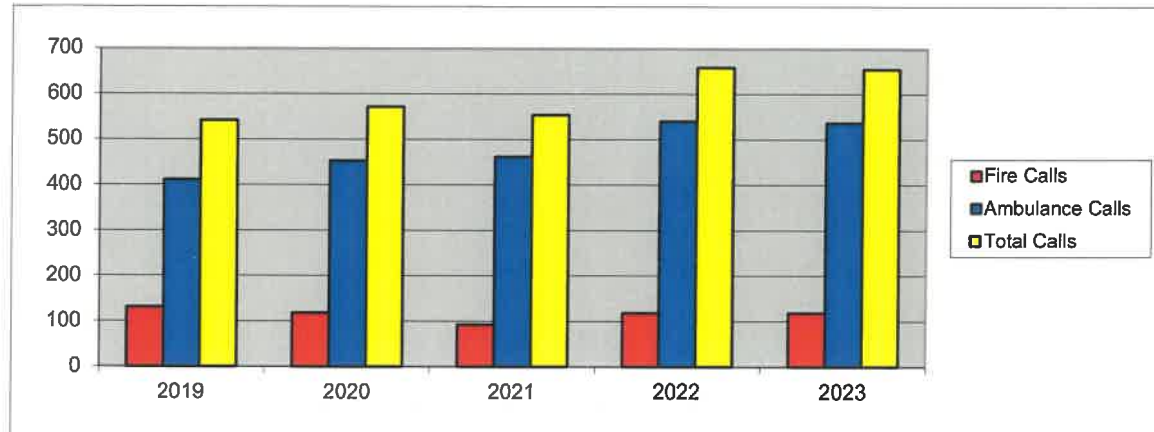
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Inside of City	397	432	413	516	523
Outside of City	14	21	49	24	13
Total Emergency Medical Calls	411	453	462	540	536

Ambulance Calls in November



Fire and Ambulance Calls for the Month of November for a Five-Year Period:

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Fire Calls	131	118	92	118	118
Ambulance Calls	411	453	462	540	536
Total Calls	542	571	554	658	654



Training

Training Hours: 1,562 man hours, 601 course hours

Ladders
Rope Rescue Hoist
Rope and Rigging
Hose Loads
Truck #1 Operations
Vehicle Maintenance
SCBA Fit Testing
Hose Evolutions
HazMat Technician
Paramedic
Fire Officer I
Pumps
Instructor II
CERT

Fire Prevention Bureau

Burning Permits Issued	2
Complaints Received	0
Conferences Held	6
Correspondence	41
Inspections Performed	11
Investigations Conducted	1
Plan Reviews	2
Public Education	0

Personnel

None

Statistics Compiled by Julie A. Davis, Fire Administrative Officer

File Attachments for Item:

. Police Department Monthly Report for November 2023



City of Cumberland Department of Police

Monthly Report
November 2023



City of Cumberland Department of Police

Monthly Report

November 2023

Part 1 Crimes for the Month

	2022	2023		2022	2023		2022	2023		2022	2023
Aggravated Assaults	5	1	B & E (All)	7	9	Murder	0	1	Rape	2	1
Robbery	2	3	Theft - Felony	1	0	Theft - Vehicle	3	3			

Selected Criminal Complaints for the Month

	2022	2023		2022	2023		2022	2023		2022	2023
Theft - Misdemeanor	15	27	Theft - Petty	30	29	Domestic Assaults	21	24	CDS	19	16
Disturbances	133	106	DOP/Vandalism	21	12	Indecent Exposure	1	1	Sex Off - Other	2	2
Suicide	0	1	Suicide - Attmpt.	1	0	Tampering M/V	0	0	Abuse - Child	0	2
Trespassing	16	30	Assault on Police	3	1	Assault Other	21	23			

Selected Miscellenous Incidents for the Month

	2022	2023		2022	2023		2022	2023		2022	2023
Alcohol Volations	2	1	Juvenile Compl.	13	13	Missing Persons	3	11	School Resource	226	172
School Threat	0	0	Sex Off. Regist.	4	0	Truancy	0	0	Death Investigation	6	3

Selected Traffic Incidents for the Month

	2022	2023		2022	2023		2022	2023		2022	2023
DWI	11	12	Hit & Run	12	9	M/V Crash	58	58	Traffic Stop	350	402

Selected Service Calls for the Month

	2022	2023		2022	2023		2022	2023		2022	2023
Alarms	35	42	Assist Motorist	35	29	Check Well-Being	120	125	Foot Patrol	85	143
Assist Other Agency	89	83	Bike Patrol	3	3	Special Events	12	6	Suspicious Activity	58	78

Current Incident Status for the Month

	2022	2023		2022	2023		2022	2023		2022	2023
Open	26	61	Arrest	223	239	Closed	2074	2084	Suspended	40	35



City of Cumberland Department of Police

Monthly Report

November 2023

Arrests Totals for the Month

	2022	2023		2022	2023		2022	2023		2022	2023
M/V Citations	50	74	M/V SERO	2	1	M/V Warnings	295	325	Arrest on View Adult	32	37
Arrest On Crim. Cit.	12	21	Arrest Summons	30	12	Arrest Warrant Adult	54	55	Adult Crim.	130	123
Arrest Summon (Chrg)	27	12	Arrest Warrant (Chrg)	20	22	Juvenile Crim.	13	13	Arrest on View Juv	11	10
Arrest Warrant JUV	0	0	Emer. Petition	46	25	Fingerprinting	1	1	RunAway & Miss Per.	3	7
Civil Citation	3	0									

Total Incidents Reported :

2022	2023
2,363	2,419

Chuck Ternent - Chief of Police

CUMBERLAND POLICE DEPARTMENT

MONTHLY REPORT

November 2023

SWORN PERSONNEL: 50 SWON OFFICERS

Administration	6 officers
Squad D1	8 officers
Squad N1	8 officers
Squad D2	8 officers
Squad N2	7 officers
C3I/C3IN	4 officers
School Resource	2 officers
Academy	7 recruits
Medical/Modified Duty	0 officers

CIVILIAN EMPLOYEES: 7 full time, 8 part time

CPD Office Associate	1 full time
CPD Records Clerk	1 full time
CPD Records Clerk	0 part time OPEN
MCIN Coordinator	1 full time*
CPD Patrol Assistant	1 full time
CPD Crime Analyst	1 full time*
CPD Maintenance	1 part time
C3IN Office Associate	1 part time**
C3I Office Associate	1 full time
C3I Office Associate	1 part time**
MPA Supervisor	1 part time
Parking Meter Supervisor	1 full time
Parking Enforcement	2 part time
Code Enforcement	2 part time

*=Grant funded

**=Shared costs with other agencies

LEAVE REPORT

VACATION TAKEN: 878.63

COMP TIME USED: 185.63

SICK TIME USED: 184

YEAR TO DATE (beginning 07/01/23): 4,111.38

YEAR TO DATE (beginning 07/01/23): 905.38

YEAR TO DATE (beginning 07/01/23): 519

OVERTIME REPORT

OVERTIME WORKED: 115.5

HOSPITAL SECURITY: 18

COURT TIME WORKED: 548

YEAR TO DATE (beginning 07/01/23): 965.25

YEAR TO DATE (beginning 07/01/23): 674

YEAR TO DATE (beginning 07/01/23): 2,172

File Attachments for Item:

. Utilities Division Flood/Water/Sewer Monthly Reports for November 2023

[illegible][illegible]

[illegible]

Sanitary Sewer Department
Monthly Report

November 2023

Calls Answered: 7
Service Lines Opened: 5
Owner's Trouble: 3
Traced Lines/ mains 730'
Flushed Mains 4060'
Mains Repaired/ Replaced 2
Sewer Taps Installed 4
Cleaned Catch Basins 5
Cleanouts Installed 1
Televised Sewer Mains 2120'
Televised Sewer Lines 15 service lines
Call Outs/ Overtime 7 call outs 35 hrs. 11 Hrs
Weekly Check of Overflows, pits, etc. 4

Water Usage:
608 4,500 Gals.
605 1,400 Gals.

4 Browning St. Repaired 6 inch Sewer Main (Approx 4')

870 Sperry Terrace replaced 6 inch sewer supply line (Approx 6')

606 Shriver Ave. Repaired 4inch sewer supply line (Approx 12')_

22 Browning St. Repaired 6 inch Sewer Main (Approx 4')

738 Fayette St. Repaired Catch Basin (New Strut)

89 Henderson Ave. Repaired Drain Grate Poured with High Strength Concrete

527 Pine Ave. Repaired Street drain (Metal and cold patch)

413 N Mechanic House call Investigation, No City Issues

Queen City Dr Vac-Con work Basin Cleaning

109 Wills Creek Root removal/6 inch sewer supply repair (approx 4')

Browning St, Vac-Con Work for Water Dept.(2 Days)

Vactor Truck callouts: 3

Hydro 7 Sites Sewer

Hydro 2 Sites Water

CCTV Camera Truck Callouts:

623 Yale St. Drainage issues

905 Balmoral Located Broken Sewer supply line

102 Altermont Terrace Broken sewer line (repairs on Contractor)

69 Green St. Broken sewer Line (repairs on Contractor)

214 N. Center Broken drain line

N Liberty St. Bain investigation/Debi Inspection

517 Louisiana Ave. Sewer Inspection (Roots)

811 Rose Ave.Roots located on Residents proprty

W. 3rd St. Possible supply line break

523 Cumberland St Roots on resident property

November 2023 Monthly Reort

Flood Maintenance

Test Run Pumps and Gates

Run Gate Operators

Check Sewage Regulators

Safety Meeting

Run Green St Pump

Clean all Storm Drains

Mowed Rt 28 Ditch, West Levee, Parklets, Moose, Kelly Blvd, Narrows Furrows, Dentist Office

Viaduct, BullPin Mill Race

Mowed all Fields and Levees

Cleaned Field#2,3

Weekly Checks over flow Pits

Re-build Green St Pump Cage

Catch basin repair/ Re-build

Brush Cut Field 1

File Attachments for Item:

1. Approval of the Closed, Work, and Regular Session Minutes of December 5, 2023, and the Closed Session Minutes of December 12, 2023

Mayor and City Council of Cumberland

Closed Session Minutes

City Hall, 57 N. Liberty Street, Cumberland, MD 21502

2nd Floor Conference Room

Tuesday, December 5, 2023; 4:30 p.m.

The Mayor and City Council convened in public session followed immediately by a motion to close the meeting pursuant to Section 3-305 (b)(1)(i) and (7) of the General Provisions Article of the Annotated Code of Maryland to discuss Board and Commission appointments, and to receive legal advice from the City Solicitor regarding a contract with the CEDC.

MOTION: Motion to enter into Closed Session was made by Council Member Frazier, seconded by Council Member Cioni, and was passed on a vote of 5-0

PRESENT: Raymond M. Morriss, President; Council Members Richard Cioni, Eugene Frazier, Jimmy Furstenberg, and Laurie Marchini

ALSO PRESENT: Jeffrey F. Silka, City Administrator; Allison Layton, City Clerk; Michael S. Cohen, City Solicitor; Ken Tressler, Director of Administrative Services



Mayor and City Council of Cumberland

Mayor Raymond M. Morriss
Councilman Richard J. “Rock” Cioni
Councilman Eugene T. Frazier
Councilman James L. Furstenberg
Councilwoman Laurie P. Marchini

City Administrator Jeffrey F. Silka
City Solicitor Michael S. Cohen
City Clerk Allison K. Layton

Mayor and City Council of Cumberland

WORK SESSION

City Hall 2nd Floor Conference Room
57 N. Liberty Street
Cumberland, MD 21502

Tuesday, December 5, 2023, 5:30 p.m.

PRESENT: Mayor Raymond M. Morriss; Council Members: Rock Cioni, Eugene Frazier, Jimmy Furstenberg, and Laurie Marchini

ALSO PRESENT: Jeffrey F. Silka, City Administrator; Allison Layton, City Clerk; Michael Cohen, City Solicitor

Media: Teresa McMinn, Cumberland Times-News
Kathy Cornwell, WCBC Radio

I. AGENDA REVIEW – DECEMBER 5, 2023

Mayor Morriss reviewed the agenda, and called for questions or concerns. Mr. Silka stated he didn't have anything to add, saying the agenda was pretty self-explanatory. He also said that he will not be at the M&CC Regular Meeting at 6:15 p.m. – Mr. Tressler will fill in for him.

II. MAYOR AND CITY COUNCIL UPDATES

Council Member Furstenberg congratulated Fort Hill on their football team's winning the State Championship, and also mentioned the Mountain Ridge football team's recent wins. He stated that he will be working the Winter Festival this coming weekend, and reminded everyone to shop local. He also mentioned that there may be tickets left for the Polar Express.

Mayor Morriss mentioned that the Allegany High School soccer team will be invited to the next meeting for making it to the State Championship. He asked Council Member Furstenberg to

reach out to Fort Hill Football's Coach Alkire to invite them to the first meeting in January. He also mentioned that the Fort Hill flag foot ball team also won their State Championship, so the Councilman will reach out to them as well.

Council Member Cioni said that although he couldn't make the last meeting of the Parks and Rec Board, he said that Ryan Mackey is doing a terrific job, and said that should be noted because he is new to the City. He said Mr. Mackey is working closely with Devin Burke, who is also new, and mentioned that Mr. Mackey is planning a big Arbor Day event for next year. The Councilman said he will take a good look at Flynn Field, and the work being done there, and added that Let's Beautify Cumberland had their Christmas Luncheon yesterday to thank City staff for their hard work.

Council Member Frazier mentioned kids from John Humbird School at City Hall on Monday, saying they asked some good questions.

Mayor Morriss talked about the first weekend of the Winter Festival held this past Saturday evening, saying it was well-attended, and for a first-time event, couldn't have gone better. He noted that the weather was great, there was a good crowd of people, and the event presented the City in an excellent light. He said he's looking forward to the next one this coming Saturday evening. He gave kudos to Melinda Kelleher for creating and managing the event for the first time.

The Mayor discussed the recent Allegany Chamber of Commerce Legislative Breakfast at Rocky Gap, and said they are starting to create a list for what they will be doing this year during the legislative session, which he said are the same issues he talked to the Governor about. He also mentioned that he will be meeting with the Western Maryland Delegation tomorrow.

Council Member Marchini advised that work continues on Liberty Street for the Baltimore Street project, and said the Board of Public Works approved the continuation grant to the Baltimore Street façade grant. She stated that the Comptroller gave Cumberland a big shout-out during the Board of Public Works meeting. She said that it was mentioned in the Times-News that Brian Gilbright received a \$1.4M tax credit from the Maryland Historic Trust for Will's Hotel. The Councilwoman talked about Shop Small Saturday, saying it was well-attended. She mentioned that she ran into April Delaney, who is running for Congress, and said Joe Vogel, who is also running, will be visiting Cumberland soon. She added that the After School Program kids will be coming to City Hall tomorrow, and again for two days next week – the 11th and the 14th. It was noted that Council Members Frazier and Cioni will be here tomorrow for the After School Program kids visit.

Mayor Morriss mentioned that he talked to Greg Snyder and said City Hall will be lit up for Hanukkah and Christmas – blue and white for Hanukkah, and red and green for Christmas. There was discussion about getting a menorah. It was noted that if they couldn't find the one Doug Schwab gave City Hall last year, Mr. Cohen may have one that he can loan to City Hall.

V. ADJOURNMENT

With no further business at hand, the meeting adjourned at 5:47 p.m.

Respectfully Submitted,

Allison K. Layton
City Clerk

Minutes approved on: _____



Mayor and City Council of Cumberland

Mayor Raymond M. Morriss
Councilman Richard J. "Rock" Cioni
Councilman Eugene T. Frazier
Councilman James L. Furstenberg
Councilwoman Laurie P. Marchini

City Administrator Jeffrey F. Silka
City Solicitor Michael Scott Cohen
City Clerk Allison K. Layton

MINUTES

M&CC Regular Public Meeting
City Hall Council Chambers, 57 N. Liberty St., Cumberland

DATE: December 05, 2023

I. OPEN SESSION – 6:15 p.m.

II. Pledge of Allegiance

III. Roll Call

PRESENT:

Council Member Richard J. "Rock" Cioni
Council Member Eugene T. Frazier
Council Member James L. Furstenberg, III
Council Member Laurie P. Marchini
President Raymond M. Morriss

Also Present: Ken Tressler, Director of Administrative Services (filling in for City Administrator Jeffrey F. Silka); Allison K. Layton, City Clerk; Michael S. Cohen, City Solicitor; Media representatives

IV. Statement of Closed Meeting

Mayor Morriss announced that closed meetings had been held on November 28, 2023 at 4:00 p.m. and on December 5, 2023 at 4:30 p.m., and read into the record summaries of those meetings which are attached hereto and made a part of these minutes as required by Section 3-306 (c)(2) of the General Provisions Article of the Annotated Code of Maryland.

V. Proclamations

1. Proclamation commemorating the 40th Anniversary of the Cumberland Historic Cemetery Organization

Mayor Morriss read the Proclamation and presented it to Edward Taylor, Jr., President of the organization. Mr. Taylor thanked M&CC on behalf of all their members. He stated

that since 1983, his organization has erected and restored almost 800 monuments that cover a variety of American history. He stated that this year was very special because they have placed so many monuments up and down the East Coast. He said they are grateful for the recognition.

VI. Director's Reports

Motion to accept the report was made by Council Member Furstenberg, seconded by Council Member Cioni, and was passed on a vote of 5-0.

(A) Engineering

1. Engineering Department Monthly Report for November 2023

VII. Approval of Minutes

Motion to approve the minutes was made by Council Member Frazier, seconded by Council Member Marchini, and was passed on a vote of 5-0.

1. Approval of the Closed, Work, and Regular Session Minutes of November 21, 2023, and the Closed Session Minutes of November 28, 2023.

VIII. Public Comments – Agenda Items Only

No comments

All public comments are limited to 5 minutes per person

IX. New Business

(A) Resolutions

1. **Resolution No. R2023-06** (1 reading only) - Declaring the intent to reimburse expenditures paid with respect to two (2) separate projects generally identified as police vehicles and Municipal Service Center Fuel Station from proceeds of "Reimbursement Bonds" in accordance with U.S. Treasury Regulation Section 1.150-2.

READING: The Resolution was submitted in title only for its reading and was passed on a vote of 5-0.

(B) Orders (Consent Agenda)

Mr. Tressler reviewed each item on the Consent Agenda, and Mayor Morriss called for questions or comments. **Motion** to approve all Orders was made by Council Member Furstenberg, seconded by Council Member Cioni, and was passed on a vote of 5-0.

Order 27,372 - authorizing appointments to the Historic Preservation Commission and Parks and Recreation Board.

Order 27,373 - approving the Goals and Strategic Initiatives derived from the Mayor and City Council's Retreat/Goal Setting Session.

Order 27,374 - authorizing the execution of a reimbursement and release agreement with Columbia Gas for the restoration work on Greene Street from Smallwood Street to Baltimore Street for a lump sum payment to the City of \$189,018.39.

Order 27,375 - approving budget appropriations and transfers for fiscal year 2022-2023.

X. Public Comments

Dana Tinnen, 223 Wallace Street, spoke about seeking contributions/support from M&CC for his 2nd annual Christmas Smiles project, which he stated served over 40 families last year. He stated that donations are not coming in as fast as he'd like, and said he fears he may not be able to reach the mark for 40 families.

Council Member Frazier asked how much his mark is this year. Mr. Tinnan said there's no mark, just trying to get gifts, etc. for 40 families, but said it would be around \$1000, although he has not collected from the boxes around the City yet. He discussed how to go online and make a donation, saying that Council Member Furstenberg was a heavy donor last year, and said he started late this year, but is in talks with Toys for Happiness for next year.

Ed Taylor, Jr., 400 S. Allegany Street, spoke on behalf of the CHCO. He stated that the homeless problem is becoming an issue - vulgarity, drug use, nudity, and inappropriate urination, and proposed that the Daughters of the American Revolution lease Riverside Park from M&CC for \$1/year, which he will pay indefinitely. He said if the land is leased, it would eliminate the issue of it being public property, and would allow the DAR to have any issues taken away by the police.

Peggy Keene, 309 Skyview Drive, LaVale, also spoke about the homeless issue, and reiterated what Mr. Taylor said. She said she has had previous conversations with the City but nothing can be done because this is a public park. She discussed the various structures removed due to problems. She said they would like to see more visitors at the George Washington Headquarters building, and said they are ready to offer tours with notice. She said they need to take back the park and stop feeding the homeless there.

Mayor Morriss said he understands the concerns and shares them. He said that M&CC will take a look at leasing the property and see if it's something that can work. He noted that the people that think they are doing the right thing by feeding these people are just enabling the situation and making it worse.

Council Member Cioni asked Ms. Keene if she knew of a precedent where an organization has done something like this that has worked. Ms. Keene replied that no she doesn't, but said she worked a while ago with an organization, and said they didn't have this problem because they had a group to check the properties. Mr. Taylor stated that down South, Sons of the Confederate Veterans have taken on some parks, with the cities still mowing, but taking the liability off the cities.

Council Member Marchini asked if when it's leased, does it cease to be public property. Mr. Taylor replied that anyone can still walk through there, but said it will give the DAR the ability to call the police. Mayor Morriss stated that they can call the police now, if they are witness to any of these issues. He said he will see if their idea will work, but said they need to be aware that they can call the police any time issues are witnessed. Mr. Taylor stated that they have, and said a lot of times it doesn't work out.

April Awad 716 Columbia Avenue, brought pictures and an email from Craig Adams for M&CC and said she lives next to the Queen City Flea Market. She spoke about what used to be

an alley behind her house – not on her property. She stated that Craig Adams contacted the owner of the flea market, Mr. Kline, and said that the alley has completely collapsed, and there used to be a retaining wall there that has crumbled. She added that at the top there is a foundation where a house supposedly used to be. She said looking over her gate, the whole thing is going to go. She asked if this could be investigated, saying the erosion is bad, there's a pipe sticking out, and said it will eventually cause her shed to crumble down. She said it's a massive problem, even if the City stabilizes the hill.

Mayor Morriss advised that they will get the Engineering Department to determine boundaries and have Code Compliance look into this to see what the remedy will be.

Peter Cooper, 734 Washington Street, spoke about moving to an apartment here from Michigan 2 years ago. He said he hasn't personally seen anything, but said an "awareness campaign – if you see something, say something" might help people understand that they need to do something. He said the same stories go around – police were never called – nothing is said. He added that the walkability in Cumberland is great, and asked that the City always be accommodating to pedestrians.

The Mayor advised that they will always keep Cumberland as a walkable city.

All public comments are limited to 5 minutes per person

XI. Adjournment

With no further business at hand, the meeting adjourned at 6:53 p.m.

Minutes approved on _____

Raymond M. Morriss, Mayor _____

ATTEST: Allison K. Layton, City Clerk _____

Mayor and City Council of Cumberland

Closed Session Minutes

City Hall, 57 N. Liberty Street, Cumberland, MD 21502

2nd Floor Conference Room

Tuesday, December 12, 2023; 4:00 p.m.

The Mayor and City Council convened in public session followed immediately by a motion to close the meeting pursuant to Section 3-305 (b)(4) of the General Provisions Article of the Annotated Code of Maryland to discuss a proposal from a developer to develop parcels on the former Memorial Hospital site.

MOTION: Motion to enter into Closed Session was made by Council Member Marchini, seconded by Council Member Furstenberg, and was passed on a vote of 5-0.

PRESENT: Raymond M. Morriss, President; Council Members Richard Cioni, Eugene Frazier, Jimmy Furstenberg, and Laurie Marchini

ALSO PRESENT: Jeffrey F. Silka, City Administrator; Allison Layton, City Clerk; Michael S. Cohen, City Solicitor; Ken Tressler, Director of Administrative Services; Matt Miller, Executive Director-CEDC; Stu Czapski, Economic Development Specialist-CEDC; Paul Kelly and Zak Elyasi-RAZ Development

File Attachments for Item:

. Order 27,376 - authorizing the Acting Chief of Police to accept a FY23 Edward Byrne Memorial Justice Assistance Grant award in the amount of \$14,138 to purchase forensic equipment to be utilized by the Cumberland Police Department and the Allegany County Sheriff's Office

- ORDER -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 27,376

DATE: December 19, 2023

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the Acting Chief of Police be and is hereby authorized to accept a FY23 Edward Byrne Memorial Justice Assistance Grant award in the amount of Fourteen Thousand One Hundred Thirty Eight Dollars and No Cents (\$14,138.00) for forensic equipment to be utilized by the Cumberland Police Department and the Allegany County Sheriff's Office for the project period October 1, 2022 through September 30, 2024.

Raymond M. Morriss, Mayor

Council Agenda Summary

Meeting Date: December 5, 2023

Key Staff Contact: Captain James Burt, Acting Chief of Police

Item Title: FY23 Edward Byrne Memorial Justice Assistance Grant (BJAG) Forensic Equipment

Summary of project/issue/purchase/contract, etc for Council:

Authorize the Acting Chief of Police to accept a FY23 Edward Byrne Memorial Justice Assistance Grant award in the amount of \$14,138.00 to be used to purchase forensic equipment to be utilized by the Cumberland Police Department and the Allegany County Sheriff's Office.

Amount of Award: \$14,138.00

Budget number:

Grant, bond, etc. reference: Grant



Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	CUMBERLAND, CITY OF 57 N LIBERTY ST
City, State and Zip:	CUMBERLAND, MD 21502
Recipient UEI:	CUVLXQPKHJP9
Project Title: FY23 JAG Crime Scene Evidence and Technology Equipment Project	Award Number: 15PBJA-23-GG-03471-JAGX
Solicitation Title: BJA FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation	
Federal Award Amount: \$14,138.00	Federal Award Date: 9/25/23
Awarding Agency:	Office of Justice Programs Bureau of Justice Assistance
Funding Instrument Type:	Grant
Opportunity Category: D Assistance Listing: 16.738 - Edward Byrne Memorial Justice Assistance Grant Program	
Project Period Start Date: 10/1/22	Project Period End Date: 9/30/24
Budget Period Start Date: 10/1/22	Budget Period End Date: 9/30/24
Project Description: The Cumberland Police Department will purchase forensic equipment with the BJA FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG). This grant will be shared with the Allegany County Sheriff's Office. The purpose of our forensic equipment project will be to purchase desired equipment and technologies associated to help better serve the citizens of the City of Cumberland and the residents of Allegany County. This will aid both agencies in thorough investigations to include the ability to take a deeper dive into evidence collection than we currently can. This will help them with successfully closing burglaries, vehicle thefts, and general thefts in general.	

File Attachments for Item:

. Order 27,377 - authorizing appointments to the Downtown Development Commission, Parks and Recreation Board, Planning and Zoning Commission, Zoning Board of Appeals and the Evitts Creek Steering Committee

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 27,377

DATE: December 19, 2023

ORDERED, By the Mayor and City Council of Cumberland, Maryland,

THAT, the following appointments and reappointments to boards and commissions be and are hereby approved:

<i>Board/Commission</i>	<i>Seat</i>	<i>Member</i>	<i>Term</i>
Downtown Development Commission	Citizen At Large	Timothy Finan	09/01/2023-9/01/2026
Parks and Recreation Board	Seat 3	Glenn Crabtree	12/19/2023-12/19/2026
Planning and Zoning Commission	Seat 5	Ally Litten	12/01/2023-12/01/2028
Zoning Board of Appeals	Seat 3	Charissa Bishop	12/19/2023-12/19/2026
Zoning Board of Appeals	Seat 2	Charles Taylor	11/04/2023-11/04/2026
Evitts Creek Steering Committee	Council Member	Rock Cioni	12/19/2023

Raymond M. Morriss, Mayor

File Attachments for Item:

. Order 27,378 - authorizing a City contribution of \$15,000 toward the Cumberland Economic Development Commission's Downtown Comprehensive Investment Program - Phase 3

- ORDER -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 27,378

DATE: December 19, 2023

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the City's contribution to the Cumberland Economic Development Corporation (CEDC) for the Downtown Comprehensive Investment Program – Phase Three (3) in the amount of Fifteen Thousand Dollars and No Cents (\$15,000) be and is hereby approved.

Raymond M. Morriss, Mayor

CUMBERLAND ECONOMIC DEVELOPMENT CORPORATION
118 Baltimore Street, Suite 202, Cumberland MD 21502
(301) 722-4173

Date: 12/4/2023

City of Cumberland
57 N. Liberty Street
Cumberland, MD 21502
Attn: Jeffrey Silka, City Administrator

Re. Downtown Comprehensive Investment Program – Phase 3 allocation

Dear Mr. Silka,

As you are aware, the CEDC has been administering a program known as the Downtown Comprehensive Investment Program where it has leveraged local and state dollars to provide financial assistance toward renovation projects throughout the downtown district. The initial two phases of the program were designed to focus on four different types of investments: façade improvements, upper story residential development, infrastructure improvements and technical assistance. As a result, the program provided capital for 36 different projects and leveraged \$6.7 million in private capital which is nearly a 9x return on the public funds invested.

The next (and final) phase of the program consists of a business attraction component which intends to fill the vacant spaces left throughout the district, creating new jobs and helping to re-establish Downtown Cumberland as a destination for businesses and patrons, alike. The program will provide 6 months of rental assistance, not to exceed \$500 per month, for new or expanding businesses locating within the special taxing district that meet the criteria set forth in the program guidelines. The program is receiving a great deal of attention and expects to be exhausted within the next few months.

During a December '21 work session with the Mayor and City Council, it is my recollection that a consensus was formed that the City would provide half of the funding, or \$15,000, that was to be allocated toward the \$30,000 initiative to match Allegany County's contribution of the same



amount (which has been received). If, in fact, it is still the City's intent to contribute, the purpose of this letter is to formally request the funds from the City to be transferred to the CEDC for grant administration to commence.

We are very thankful for the support the City has provided us in this initiative and we look forward to continuing its success by welcoming the beneficiaries of this program to our downtown business community.

As always, please let me know if you have any questions.

Sincerely,



Matthew B. Miller

Executive Director

matt.miller@choossecumberland.org



File Attachments for Item:

. Order 27,379 - authorizing the renewal of the contract with Farrell Forestry LLC to provide professional consulting forestry services with an amended scope of work for the Evitts Creek Watershed (City Project 2022-41-SRVC) for a one year term beginning February 2, 2024 in the amount not-to-exceed \$30,000

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 27,379

DATE: June 20, 2023

ORDERED, By the Mayor and City Council of Cumberland, Maryland,

THAT, the contract renewal with Farrell Forestry LLC, 17205 Dutch Hollow Road, Mount Savage, MD 21545, to provide professional consulting forestry services with an amended scope of work for the Evitts Creek Watershed (City Project 2022-41-SRVC) for a one year term beginning February 2, 2024 be and is hereby accepted in the amount not-to-exceed Thirty Thousand Dollars and No Cents (\$30,000.00).

Raymond M. Morriss, Mayor

Budget: 002.220.20100

Council Agenda Summary

Meeting Date: 12/19/2023

Key Staff Contact: Brooke Cassell

Item Title:

Consultant Forester Contractor, Contract Extension Year 1

Summary of project/issue/purchase/contract, etc for Council:

The City of Cumberland would like to execute the option in the Consultant Forester Contractor Contract, City Project 2022-41-SRVC to extend the contract by one year. The initial contract was awarded on February 7, 2023 with M&CC Order # 27,178 in the amount of \$30,000 per year. The contract extension will be for one year at the cost of \$30,000.00 with an amended scope of work.

Amount of Award: \$30,000.00

Budget number: 002.220.20100

Grant, bond, etc. reference: None



CONSULTANT FORESTER – SCOPE OF SERVICES for 2024

DESCRIPTION

The Consultant Forester contract comprises of the following items:

1. Conduct an inventory of invasive species infestations and develop a 5-year work schedule based on the following: the invasive species presence on the site, the planned management activities and the forest management plan.
2. As per the Evitts Creek Watershed 5-year timber sale & management plan and the Forest Stewardship Plan for the City of Cumberland, selectively mark, tally and identify those trees to be harvested on 45 acres +/- section (FY24).
3. Assist the City in preparing a detailed timber sale contract that will be released by the City of Cumberland's Engineering Department.
4. The Consultant shall provide periodic supervision in an advisory capacity during the performance of the contract between the City and timber buyer and make periodic random inspections of the sale area during the operations to help the City ensure the contract is performed in a good workmanship manner, including proper construction of roads/trails and/or the cutting and removal of the timber in compliance with the proper laws and regulations.
5. Conduct property boundary line marking on portions of Evitts Creek Watershed, and other technical assistance associated with locating, mapping and evaluating other areas of the watershed for future timber sales as directed by the City of Cumberland.
6. Provide roadside tree services on an hourly basis within the municipal boundary of the City upon written request, which shall include but not limited to tree condition reviews, emergency pruning/removal, coordination with MD Department of Natural Resources (MD-DNR) for roadside tree removal approval and related items.

MAYOR

RAYMOND M. MORRISS

COUNCIL

RICHARD J. CIONI, JR.
EUGENE T. FRAZIER
JAMES L. FURSTENBERG, III
LAURIE P. MARCHINI

CITY ADMINISTRATOR

JEFFREY F. SILKA, ICMA-CM

CITY SOLICITOR

MICHAEL SCOTT COHEN

CITY CLERK

ALLISON LAYTON



MEMBER MARYLAND
MUNICIPAL LEAGUE (MML)

57 N. LIBERTY STREET, CUMBERLAND, MD 21502 www.cumberlandmd.gov
VOICE (301)722-2000 • FAX (301)759-6438 • TDD (800)735-2258



Derrik Grimm <derrik.grimm@cumberlandmd.gov>

Consultant Forester - Contract Renewal

Jeff Silka <jeff.silka@cumberlandmd.gov>

Wed, Dec 13, 2023 at 8:31 AM

To: Brooke Cassell <brooke.cassell@cumberlandmd.gov>

Cc: Ken Tressler <ken.tressler@cumberlandmd.gov>, Robert Smith <robert.smith@cumberlandmd.gov>, Derrik Grimm <derrik.grimm@cumberlandmd.gov>

Brooke,

I am fine with your recommendation

Jeffrey F. Silka, ICMA-CM**City Administrator****City of Cumberland****57 N. Liberty Street****Cumberland, MD 21502****Office (301) 759-6424****Cell (240) 609-9303**

On Wed, Dec 13, 2023 at 8:12 AM Brooke Cassell <brooke.cassell@cumberlandmd.gov> wrote:

Good morning,

Shannon Farrell, Consultant Forester, has completed the terms of the first contract. I would like to renew the contract with Shannon for the upcoming year. It is outlined in the contract that we can renew the contract up to 2 years, 1 year at a time. The language in the contract would remain the same, except for scope of work. Please see below the existing terms (2023 scope of service) and the proposed terms (2024 scope of service).

The changes are in items #1 and #2.

#1 in 2023 was completed. Proposed in 2024 and inventory of invasive species.

#2 in 2023 was completed - FY23 timber harvest. Proposed in 2024 to complete the FY24 timber harvest. Also, included language "as per the Forest Stewardship Plan" at the request of Steve Resh, Evitts Creek Steering Committee member.

The cost of the contract will remain the same, \$30,000.

Also, once we have approval, Shannon and myself will attend the Evitts Creek Steering Committee meeting in February to address the group. I believe Bobby will also be in attendance.

Let me know if you have any questions or concerns.

Thanks,
Brooke

Brooke Cassell
Public Works Director
City of Cumberland, MD
phone (301)759-6624
fax (301)759-6632
cell (240)580-0755
email brooke.cassell@cumberlandmd.gov

File Attachments for Item:

. Order 27,380 - approving a Special Taxing District (STD) property tax exemption of \$1,042.76 for 55 Baltimore Street, owned by David Romero for the 2023-2024 tax year

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 27,380

DATE: December 19, 2023

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the following Residential Exemption from the Special Taxing District Levy
for the 2023-2024 tax year be and is hereby granted:

Property Owner	Tax Year / Account No.	Tax Year	Exemption Amt.
David Romero	55 Baltimore St. / 04-010671	2023-2024	\$ 1042.76

BE IT FURTHER ORDERED, that this exemption is hereby granted pursuant to
the provisions of Section 236 of the City Charter.

Raymond M. Morriss, Mayor

City of Cumberland

57 N Liberty Street
Cumberland, MD 21502
301 722 2000

SPECIAL TAXING DISTRICT**REQUEST FOR EXEMPTION**Tax Year 2023

I DMD F. ROMERO request an exemption from the Special Taxing District Levy for property owned by me at:

55 BACINORE ST.CUMBERLAND MD 21502

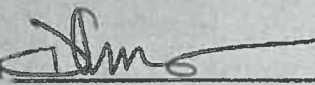
My request is based upon the fact that this property is used for:

Industrial 25%Residential 75%

If only part of the property is used for an exempt purpose, designate the percentage so used:

Industrial % 25%Residential % 75%

04010671-4P
original 304900
Exempt 1228675 > 104276
Billable 76225 34758

Signed Date 14 Dec 2023

File Attachments for Item:

. Order 27,381 - authorizing the sole source purchase from L/B Water Service, Inc. for the purchase of Sensus RNI and Sensus Analytics Software for a five year term from November 13, 2023 through November 12, 2028 in the amount not to exceed \$174,989.21

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 27,381

DATE: December 19, 2023

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, L/B Water Service, Inc., 427 Skelly Road, Chambersburg, PA 17202 is hereby approved as a sole source vendor for the purchase of Sensus RNI and Sensus Analytics Software for a five year term from November 13, 2023 through November 12, 2028; and

BE IT FURTHER ORDERED, that purchases from L/B Water Service, Inc. for Sensus RNI and Sensus Analytics Software during the five year term shall not exceed One Hundred Seventy Four Thousand Nine Hundred Eighty Nine Dollars and Twenty One Cents (\$174,989.21).

Raymond M. Morriss, Mayor

Budget: 003.330.48201

QUOTATION

L/B Water Service, Inc.
427 SKELLY ROAD
CHAMBERSBURG, PA 17202
717-264-8445



Quote Number	
1907349	
Quote Date	Page
12/12/2023	1 of 3

Quote Expires On: 12/19/2028

Proposal Submitted to: 18628
CITY OF CUMBERLAND
ATTN: ACCOUNTS PAYABLE
57 NORTH LIBERTY STREET
CUMBERLAND, MD 21502
US
301-759-6623

Ship To:
CITY OF CUMBERLAND
MUNICIPAL SERVICE CENTER
215 BOWEN STREET
CUMBERLAND, MD 21501

Requested By: SARAH GYGER

PO/Job Name		Salesperson	Entered By	
FLEX NET ANNUAL SAAS FEE 2023-2028		Logan Miller	PAULA_WALLACE	
Quantity	Item ID	Unit Price		Extended Price
Quoted	UOM			
Item Description				

Customer Note: WHEN PURCHASES ARE MADE THE PURCHASER SHOULD SUPPLY THEIR FULL NAME (PRINTED) & DEPT. ID CODE TO BE INCLUDED ON THE INVOICE.

DUE TO CONTINUOUSLY CHANGING SUPPLY CHAIN CONDITIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.

1.00	EA	ANNUAL RNI SAAS FEE ANNUAL RNI SAAS FEE 11/13/2023 TO 11/12/2024	\$17,448.20	\$17,448.20
1.00	EA	ANNUAL SENSUS ANALYTICS-ENHANCED ANNUAL SENSUS ANALYTICS ENHANCED-WATER 11/13/2023 TO 11/12/2024	\$15,511.80	\$15,511.80
1.00	EA	ANNUAL RNI SAAS FEE ANNUAL RNI SAAS FEE 11/13/2024 TO 11/12/2025	\$17,971.65	\$17,971.65
1.00	EA	ANNUAL SENSUS ANALYTICS-ENHANCED ANNUAL SENSUS ANALYTICS ENHANCED-WATER 11/13/2024 TO 11/12/2025	\$15,977.16	\$15,977.16
1.00	EA	ANNUAL RNI SAAS FEE ANNUAL RNI SAAS FEE 11/13/2025 TO 11/12/2026	\$18,510.80	\$18,510.80
1.00	EA	ANNUAL SENSUS ANALYTICS-ENHANCED	\$16,456.48	\$16,456.48

QUOTATION

L/B Water Service, Inc.
427 SKELLY ROAD
CHAMBERSBURG, PA 17202
717-264-8445



Quote Number	
1907349	
Quote Date	Page
12/12/2023	2 of 3

Quote Expires On: 12/19/2028

Quantity		Item ID Item Description	Unit Price	Extended Price
Quoted	UOM			
ANNUAL SENSUS ANALYTICS ENHANCED-WATER 11/13/2025 TO 11/12/2026				
1.00	EA	ANNUAL RNI SAAS FEE ANNUAL RNI SAAS FEE 11/13/2026 TO 11/12/2027	\$19,066.13	\$19,066.13
1.00	EA	ANNUAL SENSUS ANALYTICS-ENHANCED ANNUAL SENSUS ANALYTICS ENHANCED-WATER 11/13/2026 TO 11/12/2027	\$16,950.18	\$16,950.18
1.00	EA	ANNUAL RNI SAAS FEE ANNUAL RNI SAAS FEE 11/13/2027 TO 11/12/2028	\$19,638.12	\$19,638.12
1.00	EA	ANNUAL SENSUS ANALYTICS-ENHANCED ANNUAL SENSUS ANALYTICS ENHANCED-WATER 11/13/2027 TO 11/12/2028	\$17,458.69	\$17,458.69
Total Lines: 14			SUB-TOTAL:	174,989.21
			TAX:	0.00
			EXTENDED QUOTE \$\$:	174,989.21

QUOTATION

L/B Water Service, Inc.
427 SKELLY ROAD
CHAMBERSBURG, PA 17202
717-264-8445



Quote Number	
1907349	
Quote Date	Page
12/12/2023	3 of 3

Quote Expires On: 12/19/2028

Quantity		Item ID Item Description	Unit Price	Extended Price
Quoted	UOM			

L/B Water Service, Inc.
TERMS AND CONDITIONS OF SALE

Please see full terms and conditions at www.lbh2o.com. These terms and conditions (these "Terms") apply to the purchase and sale of products ("Goods") from L/B Water Service, Inc. (the "Seller") and are subject to change by Seller without prior written notice at any time, at Seller's sole discretion. Any purchases by Purchaser after written notice by Seller of such changes either via its website or other writing will constitute Purchaser's acceptance of and agreement to the Terms.

I/we, _____, hereby agree to purchase the goods presented on this quotation and to accept the terms and conditions listed above.

Signature

Title

Date



Allison Layton <allison.layton@cumberlandmd.gov>

Re: Sole Source Approval

1 message

Jeff Silka <jeff.silka@cumberlandmd.gov>

Fri, Dec 15, 2023 at 12:13 PM

To: Marty Watts <marty.watts@cumberlandmd.gov>

Cc: Allison Layton <allison.layton@cumberlandmd.gov>, Brooke Cassell <brooke.cassell@cumberlandmd.gov>

Yes, I approve.

Jeffrey F. Silka, ICMA-CM
City Administrator
City of Cumberland
57 N. Liberty Street
Cumberland, MD 21502
Office (301) 759-6424
Cell (240) 609-9303

On Fri, Dec 15, 2023 at 11:53 AM Marty Watts <marty.watts@cumberlandmd.gov> wrote:

Yes sir, my apologies for that. I have attached the service contract to this email.

On Fri, Dec 15, 2023 at 11:32 AM Jeff Silka <jeff.silka@cumberlandmd.gov> wrote:

Marty,
Please attach contract details and also copy Brooke on these requests.
Thanks!

Jeffrey F. Silka, ICMA-CM
City Administrator
City of Cumberland
57 N. Liberty Street
Cumberland, MD 21502
Office (301) 759-6424
Cell (240) 609-9303

On Wed, Dec 13, 2023 at 10:47 AM Marty Watts <marty.watts@cumberlandmd.gov> wrote:

Good Morning Jeff,

Could you please approve the request for a M&CC order to renew a five year sole source request with L/B Water for our Sensus RNI and Analytics software that is required for our meter reading and water billing equipment. Our previous five year contract and council order expired this year.

--

Marty Watts
Water Superintendent
City of Cumberland
215 Bowen St.
Cumberland, MD 21502
301-759-6621 (Office)
240-362-8017 (Cell Phone)
marty.watts@cumberlandmd.gov

--

Marty Watts
Water Superintendent
City of Cumberland
215 Bowen St.

12/15/23, 12:27 PM

City of Cumberland, MD Mail - Re: Sole Source Approval

Cumberland, MD 21502

301-759-6621 (Office)

240-362-8017 (Cell Phone)

marty.watts@cumberlandmd.gov

File Attachments for Item:

. Order 27,382 - approving the proposal from SADA Systems, Inc., to provide a Google Workspace Enterprise Plus Account for the City's use of Google mail and Google applications for a term of three (3) years, effective December 6, 2023 through December 6, 2026 in the amount not-to-exceed \$97,925.75

- Order -
of the
Mayor and City Council of Cumberland
MARYLAND

ORDER NO. 27,382

DATE: December 19, 2023

ORDERED, By the Mayor and City Council of Cumberland, Maryland

THAT, the proposal from SADA Systems, Inc., to provide a Google Workspace Enterprise Plus Account for the City's use of Google mail and Google applications for a term of three (3) years, effective December 6, 2023 through December 6, 2026, be and is hereby accepted in the amount not-to-exceed Ninety Seven Thousand Nine Hundred Twenty Five Dollars and Seventy-Five Cents (\$97,925.75) payable on the following three year schedule:

- Year 1 – 260 Seats at \$106.375 each, totaling \$27,657.50
- Year 2 – 260 Seats at \$115.825 each, totaling \$30,114.50
- Year 3 – 260 Seats at \$154.4375 each, totaling \$40,153.75

Raymond M. Morriss, Mayor

Budget: 001.033.48201

Company	Bid Amount
SADA Systems	\$97,925.75
CDW-G	\$237,900.00
SHI	\$249,600.00

Council Agenda Summary

Meeting Date: 12/19/23

Key Staff Contact: Johnna Byers

Item Title: Renewal of licensing for Google Workspace (3-years)

Summary of project/issue/purchase/contract, etc for Council:

Google Workspace (formerly "G Suite" and comprised of such collaboration tools as Gmail, Calendar, Drive, Docs, Chat, etc.) requires software licensing that grants an organization usage rights to the product. This budgeted purchase will be charged to the SAAS (Software as a Service) account (001.033 48201) per the following schedule:

Year 1 – 260 Seats at \$106.375 each, totaling \$27,657.50

Year 2 – 260 Seats at \$ 115.825 each, totaling \$30,114.50

Year 3 -260 Seats at \$ 154.4375 each, totaling \$40,153.75

The renewal will be purchased from SADA Systems, as they were the low bidder of three companies that IT received quotes from. As we are already operating on an expired agreement, this purchase should happen as soon as possible after approved.

SADA Case CS0178226 (Priority 1) comments added

Sarah Johnson <sarah.johnson@sada.com>

Mon, Dec 4, 2023 at 11:35 AM

To: SADA Support <support@sada.com>, brian.glisan@cumberlandmd.gov

Cc: karan.gidwani@sada.com

Hi Brian,

I apologize for the delay in receiving a quote - Google has broken down your pricing into three years. The reason they have done this is to help the impact of the overall increase of the Enterprise Plus license type which is \$30 per user/month. You do not need to worry about services being shut down - we have a grace period with Google in place to give us time to work on this.

Year 1:

\$8.86 user/month per Enterprise Plus license

Total of Year 1 \$27,657.50

Year 2:

\$9.65 user/month per Enterprise Plus license

Total of Year 2 \$30,114.50

Year 3:

\$12.87 user/month per Enterprise Plus license

Total of Year 3 \$40,153.75

Our team is working on getting the agreement approved so that we can send that over with this pricing ASAP.

I am happy to hop on a call to discuss.

Thank you,

Sarah Johnson

[Quoted text hidden]

—



SARAH JOHNSON (She/Her/Hers)
Customer Success Coordinator

At SADA we work flexibly. So while it suits me to send this email now, I do not expect a response or action outside of your own working hours.



Pricing Proposal
Quotation #: 24262819
Created On: 12/8/2023
Valid Until: 12/29/2023

MD-City of Cumberland

Brian Glisan

57 North Liberty Street
Cumberland, MD 21502
United States
Phone: 301-759-6408
Fax:
Email: brian.glisan@cumberlandmd.gov

Public Sector - Inside Account Executive

Olivia Scharnikow

300 Davidson Ave
Somerset, NJ 08873
Phone: 8005276389 ext. 6245893
Fax:
Email: olivia_scharnikow@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Google Workspace Enterprise Plus: New/Renewal Google - GAPPS-ENT-PLUS-1USER-12MO Google - Part#: GAPPS-ENT-PLUS-1USER-12MO Contract Name: Open Market Contract #: Open Market Coverage Term: 12/8/2023 – 12/7/2024	260	\$320.00	\$83,200.00
			Total	\$83,200.00

Additional Comments

Please note: Google has a zero returns policy.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at [SHI Online Customer Resale Terms and Conditions](#).



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

JOHNNA BYERS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NRBK091	12/6/2023	NRBK091	1275425	\$79,300.00

IMPORTANT - PLEASE READ

Special Instructions: enterprise plus

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Google Workspace Enterprise Plus - subscription license (1 year) - 1 user	260	6801611	\$305.00	\$79,300.00
Mfg. Part#: GAPPS-ENT-PLUS-1USER-12MO-DUP1				
Electronic distribution - NO MEDIA				
Contract: MARKET				

SUBTOTAL \$79,300.00

SHIPPING \$0.00

SALES TAX \$0.00

GRAND TOTAL \$79,300.00

PURCHASER BILLING INFO

Billing Address:
CITY OF CUMBERLAND
ACCTS PAYABLE
57 N LIBERTY ST
CUMBERLAND, MD 21502-2331
Phone: (301) 722-2000
Payment Terms: Request Terms

DELIVER TO

Shipping Address:
CITY OF CUMBERLAND
JOHNNA BYERS
57 N LIBERTY ST
CUMBERLAND, MD 21502-2331
Phone: (301) 722-2000
Shipping Method: ELECTRONIC DISTRIBUTION

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Tyler Cowden | (866) 245-1795 | tyler.cowden@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$79,300.00	\$2,126.03/Month	\$79,300.00	\$2,455.92/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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For more information, contact a CDW account manager.

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